

*Statutory Instrument No. 4 of 1971.*

STATISTICS ACT, 1967  
(38 of 1967)

**STATISTICS (RETURNS OF IMPORTS AND EXPORTS)  
REGULATIONS, 1971**

*(Published on the 22nd January, 1971)*

In the exercise of the powers conferred by section 14 of the Statistics Act, 1967 the Minister of Finance and Development Planning has made the following regulations —

1. These regulations may be cited as the Statistics (Returns of Imports and Exports) Regulations, 1971. Citation.

2. Any person on whom there is served by the Government Statistician a questionnaire in the form in the Schedule together with an envelope addressed to the Government Statistician, Private Bag 24, Gaborone and marked "Statistics" and "On Botswana Government Service" shall complete such questionnaire within 30 days of receiving it or within 60 days of the expiration of the period to which it relates, whichever is the later, and return it by post in such envelope to the Government Statistician at the said address: Questionnaires to be answered

Provided that any person who is unable for any reason to complete the questionnaire shall furnish verbally the particulars and information sought in such questionnaire when required to do so by an authorised officer.

3. Any person, not being a person unable to complete the questionnaire referred to in regulation 2, who after such a questionnaire together with the prescribed envelope has been served upon him by the Government Statistician fails to return the questionnaire to the Government Statistician in the manner and within the time prescribed by the said regulation shall be guilty of an offence and liable on conviction to a fine of R50 and, in the case of continuing failure, to a fine of R2 for every day during which such failure continues. Penalties.

**SCHEDULE**

*Strictly Confidential*



REPUBLIC OF BOTSWANA

THE STATISTICS ACT 1967

**THE STATISTICS (RETURNS OF IMPORTS AND EXPORTS) REGULATIONS, 1970**

## **Return of Imports and Exports for the period**

..... **to** .....

*(inclusive)*

**Please note:**

1. This enquiry is strictly confidential in terms of the Statistics Act, 1967.
2. In terms of the Statistics (Returns of Imports and Exports) Regulations, 1970 you are required to complete this form within 30 days of receiving it or 60 days after the end of the above period, whichever is later; to sign the declaration below; and to return it by post in the accompanying envelope to the Government Statistician, Central Statistics Office, Private Bag 24, Gaborone. No postage is required.
3. The purpose of this enquiry is to establish the value of goods entering and leaving Botswana. Please read the notes and instructions carefully.
4. If you have any difficulty in completing the form and need assistance please contact the Central Statistics Office either personally or by letter as soon as possible.

**Establishments Covered by this form:**

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**Notes for Part A**

- (1) **Include** all goods supplied direct to you from any source outside Botswana for which payment has or will be made outside Botswana.  
**Exclude** goods purchased from a wholesaler, agent or representative carrying on business in Botswana even if they were originally imported. Such agents who arrange supplies of goods from outside Botswana through themselves to clients should include such goods in their own imports.  
Payments made to commercial travellers normally resident outside Botswana for imported goods should be **included**.  
Do **not** include payments made for services (such as accountant's fees) obtained outside Botswana.
- (2) The country means the country from which the goods were purchased, irrespective of the actual country in which the goods were manufactured or produced.
- (3) "Paid to supplier for goods" is the cost goods net of commission, discounts, etc. **including** the cost of packaging, but **excluding** the deposit on returnable containers and any transport and insurance charges.
- (4) "Paid in respect of transport and insurance, etc." is the amount paid for these services **either** (a) to the supplier if he pays for them on your behalf  
(b) direct to the transport or insurance company.  
Do **not** include any additional charges incurred for transport, insurance, etc. from the point of consignment (e.g. railhead) in Botswana to the actual place of business.
- (5) In some cases additional customs, excise or sales duties are payable by the supplier on your behalf in respect of goods supplied from Southern Rhodesia to Botswana. These should be included under "Paid to supplier for goods".
- (6) For each consignment entering from all other countries there should be a Bill of Entry on which the f.o.b. and c.i.f. values are shown.  
If for some reason certain Bills of Entry are incomplete in that they do not show one or other of these values, please exclude such consignments from your figures and attach separately a note giving details of such consignments.
- (7) Please show the total amount of Customs Excise or Sales duties paid in respect of goods imported from all other countries, whether they are paid at an RSA post, in Botswana, or in Southern Rhodesia.

**Notes for Part B**

- (8) "Total Value" is the price received by you for the goods net of commission, discounts, etc., **including** the charge for packaging, export taxes and internal (i.e. within Botswana) transport costs.  
**Exclude** payments made in Botswana for transport if part of that payment is for transport in a foreign country.
- (9) **Include** all goods supplied by you to customers or clients outside Botswana, whether or not handled on your behalf by forwarding agents.  
**Exclude** goods which you supply to an Export firm or other person in Botswana, even if they are to be exported eventually.

**PART A: IMPORTS DURING THE PERIOD STATED on page one.****Please State the Total Value of ALL GOODS<sup>1</sup> supplied to you direct from the following countries<sup>2</sup>:****IMPORTANT:** *Include all goods whether items for resale; items for normal office use; raw materials for manufacturing processes; building materials; machinery and equipment, etc., etc.. Do not include goods imported for personal use only.***(i) South Africa, South West Africa, Lesotho and Swaziland**Paid to suppliers for goods<sup>3</sup> ..... R \_\_\_\_\_Paid in respect of transport and insurance, etc.<sup>4</sup> ..... R \_\_\_\_\_

Normal railhead used in Botswana \_\_\_\_\_

**(ii) Southern Rhodesia**Paid to suppliers for goods<sup>3</sup> ..... R \_\_\_\_\_  
(including additional customs, excise or sales duties paid,<sup>5</sup> if any)Paid in respect of transport and insurance, etc.<sup>4</sup> ..... R \_\_\_\_\_

Normal railhead used in Botswana \_\_\_\_\_

**(iii) All other countries****1. Via RSA port or airport (including L.M.)**F.o.b. value at port of shipment<sup>6</sup> ..... R \_\_\_\_\_C.i.f. value at RSA port or airport of importation<sup>6</sup> ..... R \_\_\_\_\_Customs Excise or Sales Duties paid<sup>7</sup> ..... R \_\_\_\_\_Paid in respect of transport and insurance, loading etc. between RSA port or airport  
and Botswana<sup>4</sup> ..... R \_\_\_\_\_**2. Via other routes**F.o.b. value at point of shipment<sup>6</sup> ..... R \_\_\_\_\_C.i.f. value at point of importation<sup>6</sup> ..... R \_\_\_\_\_Customs, Excise or Sales Duties paid<sup>7</sup> ..... R \_\_\_\_\_**PART B: EXPORTS DURING THE PERIOD STATED on page one.****Please State the Total Value<sup>8</sup> of****1. EXPORTS<sup>9</sup> of goods mined, manufactured or produced in Botswana to**

(i) South Africa, South West Africa, Lesotho and Swaziland ..... R \_\_\_\_\_

(ii) Southern Rhodesia ..... R \_\_\_\_\_

(iii) All other countries ..... R \_\_\_\_\_

**2. Re-exports of imported goods NOT MATERIALLY ALTERED to**

(i) South Africa, South West Africa, Lesotho and Swaziland ..... R \_\_\_\_\_

(ii) Southern Rhodesia ..... R \_\_\_\_\_

(iii) All other countries ..... R \_\_\_\_\_

**IMPORTANT:** *Include in 2 above only those goods which were originally imported into Botswana and are now being exported without being materially altered (e.g. vehicles, machinery equipment, furniture, etc). All other exports must be included under 1 even if in some cases they contain a high proportion of imported materials.*

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**PART C: MISCELLANEOUS**

**Please State** during the period stated on page one:

- 1. The Value of Imports included in Part A, supplied by PARCEL POST ..... R-----
- 2. The Value of Repairs<sup>(1)</sup> carried out on your own vehicles, machinery or equipment, etc., in
  - (i) South Africa ..... R-----
  - (ii) Southern Rhodesia ..... R-----

**Notes for Part C**

<sup>(1)</sup> The Value of Repairs is the actual cost of the repairs. This figure is **not** to be included in Parts A or B.  
The value of repairs carried out within Botswana is **not** required.

**Declaration:** I, the undersigned, do declare that the particulars entered herein are true and correct to the best of my knowledge and belief.

Date----- Signature-----

Name and address-----  
(Block letters):-----

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-----Tel:-----

FOR OFFICIAL USE ONLY: PERIOD ..... TO .....

Date sent	Date returned	Ref:
		R
		C
		E
		F

Dated the 6th day of January, 1971.

H. C. L. HERMANS,  
Permanent Secretary,  
Ministry of Finance and  
Development Planning.

L2/7/150.